The Cobbles Lower Peover, Knutsford Cheshire, WA16 9PZ

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31st October 2023

Dear Parents / Carers

Since our return in September, we are aware of the major congestion issues on the playground at afternoon collection, particularly on a Friday, which will only worsen now use the field for parking is not possible.

After consultation with governors and staff, with effect from **FRIDAY 3RD NOVEMBER**, we will be trialling changes to the school day, which will allow us to return to staggered collection times, whilst ensuring we maintain the legal hours required in school.

Rec, Year 1 & 2 Children - 8.50am - 3.20pm

Key Stage 2 Children – 8.50am – 3.30pm

Please note, there is no change to the morning drop off, so doors will continue to be open from 8.20am

Our afternoon collection times will be as follows. The gate will be open from 3pm.

School Bus

The departure time for the bus remains unchanged at 3.20pm.

We do urge parents to consider using this service if you live in Plumley. It will help with traffic flow to and from school. Please contact Cheshire East, School Transport on either 01270 371485 or spedtransport@cheshireeast.gov.uk to discuss a permit.

Rec, Year 1 & 2 children (and siblings within this key stage only) – collection at 3.20pm via classroom doors to the playground – please depart by 3.30pm at the latest.

All remaining siblings (across both key stages and key stage 2 only) – collection between 3.35pm – 3.45pm via classroom doors to the playground – please do not arrive before 3.30pm.

Key Stage 2 non-siblings – collection between 3.40pm – 3.50pm via the front loop – please do not arrive before 3.35pm.

A reminder of key areas of cooperation required from parent/carers for this to work as efficiently as possible:

- Please ensure you do not arrive early for your time slot.
 - o The school bus does not depart until 3.20pm so please do not enter the loop prior to this time.
- Please return to placing your family name signs in the front window of the car (front loop collection only)
 this will assist staff who are unfamiliar with your cars.
- Please ensure these changes are communicated with other family members who may collect your child/children.



- Children should be supervised at all times during collection on the playground. Please do not allow your children to play on the KS1 play area or run unsupervised on the playground with the constant flow of moving traffic.
- Any changes to your child's collection plans are required, in writing, as early as possible, so staff can prepare. If no written instruction is received, your child will not be allowed to leave with another family due to safeguarding procedures. We cannot take instructions from the children.
 - o Changes should be emailed to admin@lowerpeover.cheshire.sch.uk and not the class teachers.
- We appreciate last minute emergencies happen, however, please try to collect your child within the time slot.
- We politely ask that you do not overtake in the looped area, unless advised to do so, and are patient with other drivers.

End of day collection is quite a challenging time, so please be respectful of the process and the staff involved. Whilst we hope this change will be successful, please can we ask for your patience and understanding during the afternoon collection process.

All after school clubs will continue to run until 4.30pm. Children will be collected from their classrooms at either 3.20pm or 3.30pm for clubs to commence.

We will communicate further following this trial.

Thank you for your ongoing support.

Best wishes

Mrs Dean Head Teacher

